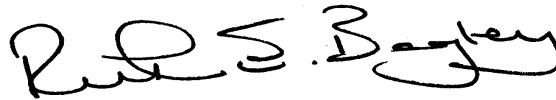


Date of issue: Wednesday, 26 September 2012

MEETING	LOCAL ACCESS FORUM
DATE AND TIME:	THURSDAY, 4TH OCTOBER, 2012 AT 6.00 PM
VENUE:	VENUS SUITE 1, ST MARTINS PLACE, 51 BATH RD, SLOUGH, BERKS
LOCAL ACCESS FORUM SECRETARY (for all enquiries)	JACQUI WHEELER, RIGHTS OF WAY OFFICER 01753 477479

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



RUTH BAGLEY
Chief Executive

AGENDA

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>TIME ALLOCATED</u>
1.	Apologies and Welcome		(5 mins)
2.	Declarations of Interest		(2 mins)

(Members are reminded of their duty to declare personal and prejudicial interests in matters coming before this meeting as set out in the local code of conduct)

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>TIME ALLOCATED</u>
3.	Minutes of the last meeting held on 12th July 2012	1 - 6	(5 mins)
4.	Matters Arising (other than those on the agenda)	7 - 10	(10 mins)
5.	LSTF (Local Sustainable Transport Fund) Designs		(10 mins)
6.	Gating	11 - 12	(10 mins)
	- Updates - When is an order required? - Birch Grove cut-through - Rossiter Close update		
	Target: What is LAF decision on Birch Grove?		
7.	Slough Arm of the Grand Union Canal		(5 mins)
8.	Cycle About Slough - Updates	13 - 14	(10 mins)
9.	Regional and National News	15 - 18	(5 mins)
	- Huddle - update - Paths for Communities – what counts as rural - NE Access and Engagement Evidence Material - NNR Letter to LAFs		
10.	Any other Business	19 - 28	(5 mins)
	Annual Report – from April 2011 to April 2012		
11.	Date of next meeting		
	TBA		

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.

Local Access Forum – Meeting held on Thursday, 12th July, 2012 at the Jupiter Suite 1, St Martins Place, 51 Bath Road, Slough

Present:-

LAF Members

David Munkley, Local Access Forum (Chair)
Councillor Satpal S Parmar
Toby Evans
Councillor Wayne Strutton

Observers

Officers, Slough Borough Council

Esther Deacon
Community Safety Project Officer
Jacqui Wheeler
Rights of Way Officer
Alex Deans
Principal Engineer, Highways

81. Apologies and Welcome

Ian Houghton
Steve Roberts
Gerald Pleace, Parks Development Officer
Bruce Hicks, Community Parks Projects Officer
Ken Wright
Trevor Allen

82. Declarations of Interest

Wayne Strutton declared an interest in his owning properties within the borough which are leased to the Council. DM asked JW to check whether a declaration of interest by a LAF member has to be registered.

83. Minutes of the last meeting held on 29th March 2012

The minutes of the last meeting held on 29th March 2012 were approved as a correct record.

84. Matters Arising (other than those on agenda)

Ditton Park Cycle Path update – JW informed the meeting that the joint letter has been approved and is with RBWM LAF for signing.

Resolved – JW to send letter out to agreed addressee as soon as it has been signed by both LAF chairs.

Borderside to Shaggy Calf Lane – JW to contact the Integrated Transport team to request that this path is dedicated as a cycle way under the Cycle Tracks Act 1984 as per previous minute.

[If the path is dedicated as a cycle track then it will need to be extinguished as a public footpath and would then be removed from the Definitive Map – record of public rights of way]

Heart of Slough –

AD informed members that the official safety audit has been done as there was pressure to get the reports completed. General accessibility issues have been looked at as the audit included a walk round of the site with a group of people both visually and mobility impaired.

AD asked if the LAF perspective was solely to look at the cycling issues on the scheme. Members confirmed that it would be, as there seem to be ongoing issues with regard to both cycling and older people. WS stated he is aware that the Older People's Forum has highlighted problems facing older people in getting across the wider crossing points due to being slow or infirm. Though it won't now form part of the formal safety audit for the Heart of Slough, Toby will arrange to meet with the independent auditor. Members asked for a copy of the official Safety Audit report.

- Crossing point at Windsor Road –the new phasing of these lights forwarded to members is to be introduced very soon. Members asked to be informed on the success of this solution.

Resolved – JW to provide a copy of the Safety Audit report to all members with a hard copy to KW and DM. TE is to arrange site meeting with the independent auditor to go through cycling issues on the HoS.

Membership Update - Welcome to Councillor Wayne Strutton as new LAF member. WS also explained that his interest in access matters has been long standing and involves issues faced by people with mobility problems. JW to contact Annette at Disability Matters to see if anyone would be interested in applying for LAF membership.

Update on BHS request for additional equestrian access along Jubilee River -

Local Access Forum - 12.07.12

Eton College have agreed to the trial of the multi-use route apart from a section which is through their immediate grounds. The college have expressed similar concerns to the Slough LAF about horse droppings and pinch points along the route. Members suggested that a mirror ought to be placed at the blind corner on the Underpass. The Trial can now go ahead as soon as the route has been assessed for danger points. JW will offer to audit the route with RBWM officers especially on the section in Slough including the pinch point at the underpass of the Relief road.

Resolved – to keep this issue on the agenda for updates and JW will inform members when Trial period due to start.

85. Chalvey One Way Scheme Consultation Update

JW informed members that all LAF minutes and opinions had been provided to the Network Management Team to be included in the report to cabinet that will decide whether the scheme remains unchanged. WS highlighted the problem with the junction at the north end of Ledgers Road and explained the discussion about the scheme that had taken place at the Scrutiny Panel meeting. WS stated that there doesn't seem to be sufficient data currently about the effects of the changes to know if the scheme is working. AD stated that accident data is monitored whenever a new scheme is implemented and it can take time to assess the full impact. The idea behind the scheme is to have the main body of traffic on the main roads.

Resolved – that the cabinet decision is forwarded to members when made.

86. Gating Orders

JW tabled report explaining the Council's new more direct approach to Gating proposals. Essentially each case is looked at individually at a regular Gating Case Review meeting and crime/asb statistical evidence is still required in order to proceed. Alternative solutions to try to alleviate crime/asb levels are always considered in the first instance.

Rossiter Close alleyway – ED of community safety presented members with the case for closure of this adopted highway footpath. The level of reports of asb in the alleyway which runs directly underneath two bedrooms is viewed as sufficient in such an extraordinary circumstance for the Council to propose proceeding with a Gating Order consultation. Furthermore the alternative route is not viewed as unreasonable.

ED made it clear that all the asb reports being taken into account specifically mention the alleyway being a problem. TE asked if there is any usage data for the path, but ED replied it was thought unnecessary to do a count as its known the path is well used. This case is seen as exceptional due to being under actual houses and due to the alternative route being almost equal in distance to the alleyway.

The question of youth engagement was discussed and suggestions were made to have the alleyway narrowed and sound proofed, rather than gated to make it less attractive for loitering. DM thought this wouldn't be adequate to solve the problems and may even make the situation worse. Also services situated within the alleyway would still need to be accessed. The Youth Bus attends the area once a week and ED stated that Community Safety is working with Youth Services. The nature of the asb is heightened due to the unique build over. WS and TE wanted a compromise rather than see a path being closed off completely. Overall no consensus was reached among members with some members feeling the exceptional nature of this alleyway justifies the action being proposed and others not sanctioning closure.

Resolved - members would respond to the formal Gating consultation for Rossiter Close when received, though no consensus was reached on this occasion.

Birch Grove cut through – this is an informal consultation about a private cut through between the flats at the end of Furnival Avenue into Birch Grove and so does not require a Gating Order. The proposal is to fence off the cut through and have a gate which is open during the day to allow pedestrian access. Local residents and users of the path have been consulted and the majority are in favour of having a gate of some kind. This is to be a pilot project similar to the Granville Ave gating project. DM noted that the alternative route is long and inconvenient in this case. JW added that there is also a route alongside the Housing Association flats through to Northborough Estate along the north side of the Stirling Trading Estate that is included in this proposal.

Resolved – In order to give a consensus view about this proposal, members considered that a site visit is required. JW to send invite to members to visit the site to assess the situation.

JW tabled usage survey results and members noted the levels of usage on footpath 4c between Mallard Drive and Brook Path. Members were happy with the way the usage data was presented.

87. DEFRA consultation on improvements to the policy and legal framework for public rights of way

JW explained that LAFs are being consulted about the proposals being put forward by Defra and that a sub group meeting would be necessary in order to look at the documents in detail. JW provided members with the links and the documents and will email members a date for a subgroup to meet should any members wish to.

88. Cycling about Slough

Local Access Forum - 12.07.12

JW tabled the new format of cycling about Slough issues. Items as discussed are as follows:

Pavement Parking Forum (PPF) – AD stated that the next meeting will take place on 24th July 2012. WS asked if the test of the 50/50 parking in Langley had taken place yet. JW would find out.

Cycle Hire in Slough– AD stated Transport is currently working on a scheme involving three transport hubs; Slough and Burnham Railway Stations and one on the Trading Estate; where cycles could be hired. AD also confirmed that part of the Local Sustainable Transport Fund (LSTF) bid is to improve the route from the bus/rail stations to Slough Trading Estate. Details of LSTF schemes will be brought to the LAF as designs are progressed, including a cycling route through to the Trading Estate from Slough Rail Station. Discussion ensued about best possible routes from Slough Rail Station including suggestions about a route through the old university site being developed.

DM stated that there were several clear positives to be taken from the LAF comments and advice on various issues where the Council has clearly taken action as a result. AD suggested that looking at cycling problems along Herschel Street could be incorporated in the proposed cycle about.

Resolved – To be kept on the main agenda and updates on all issues to be brought to next meeting. AD to arrange a date for a cycle about Slough with LAF members and SBC Officers to identify further cycling issues.

89. Regional and National News

LAF South East LAF Conference 22nd May 2012 - JW attended the SE LAF Conference in London on Tuesday 22nd May 2012 and tabled a brief report about speakers/presentations. The Woodlands Trust presented with an overview of their philosophy for managing woodlands focusing on conservation but recognising the need for public access. Members noted a specific area of Woodland in Slough known as The Millie, which is managed on behalf of SBC by Bucks, Berks and Oxon Wildlife Trust (BBOWT) as a nature reserve.

Huddle - JW informed members that Huddle can now take 5 members from each LAF and that the Ministers address to the National LAF Conference in Bristol is on the site.

Paths For Communities – to access this funding stream the proposal has to create a new public right of way and clearly show economic benefit to a rural area. Applicants have to be legally constituted. JW tabled the conditions which have to be met by applications. TE asked about the possibility of the route behind Asda being a candidate for this though it was questioned how this would provide benefit for a rural community. JW would investigate. JW handed out up to date Huddle user guides.

Local Access Forum - 12.07.12

Resolved - JW will email round the relevant presentations from the SE Conference to members and ensure that all Slough LAF members receive an invite to Huddle.

90. AOB

A leaflet showing access routes in and around Cippenham is being planned and JW suggested it may be a good mechanism for promoting the LAF. Further details would be brought to future meetings.

JW asked members to look at the LAF web pages and let her know of any changes they would like to make or new items they would like included.

JW informed members about a path which runs between Kendal Close which leads through to the canal basin. The path suffers from anti-social behaviour and graffiti and is currently controlled by the Housing dept. It is on the list of outstanding claims for public rights of way and so a request would need to be made to Housing to dedicate the route as a public right of way. Members were happy to support any new public right of way coming into existence.

Resolved – JW would forward a map of the Kendal Close path and bring a review of the Slough Arm of the Canal to the next meeting including updates on how British Waterways are viewing it now strategically and the current status of plans for the regeneration of the Slough Basin.

91. Date of next meeting

JW agreed to look at alternative venues for future meetings where there is a staffed reception after 6pm.

Date of the next meeting is Thursday 4th October 20 2012 at 5.45pm.

(Note: The Meeting opened at 6.00 pm and closed at 8.20 pm)

(Note: The Meeting opened at 6.00 pm and closed at 8.00 pm)

Ditton Park Cycle Path – Draft Response to CA Technologies:

Dear Mrs De Rojas,

Thank you for your letter dated 15th August 2012. We are very pleased to hear that CA Technologies is fully committed to the cycling route through the Ditton Park Estate.

With the path running through two Local Authority areas you will appreciate your letter raises issues which need to be answered by Council Officers from both Slough Borough Council and Royal Borough of Windsor and Maidenhead. After consulting with the aforementioned the following applies.

We fully appreciate that there will be some unforeseen circumstances requiring closure of the path which do not allow 21 days' notice to be given to Windsor and Maidenhead Council, though some of the conditions you describe including bogginess and high winds would not constitute acceptable reasons for closure of any public path.

Also please note under Cause 4.8.10 of the S106 Agreement that the route should only be closed for as long as is necessary in the event of a security or safety or other risk or alert.

In the event of an emergency any notice is better than none, to allow time for it to be advertised. Your suggestion to send an email advising of emergency closures as soon as possible and of planned closures where 21 days can be given is entirely acceptable.

The contact you should use for notice of all closures is;

Anthony Hurst, Principal Rights of Way Officer at Royal Borough of Windsor and Maidenhead

–

Tel: 01628-796180

Mobile: 07775-818622

email:anthony.hurst@rbwm.gov.uk

We are also very happy to note that you will be carrying out repair works to the path surface in the near future and ask that you provide further detail of the intended start date and estimated length of these works. This information will be forwarded to Sustrans and both Councils' to allow for advance warning notices to be placed where users can see them.

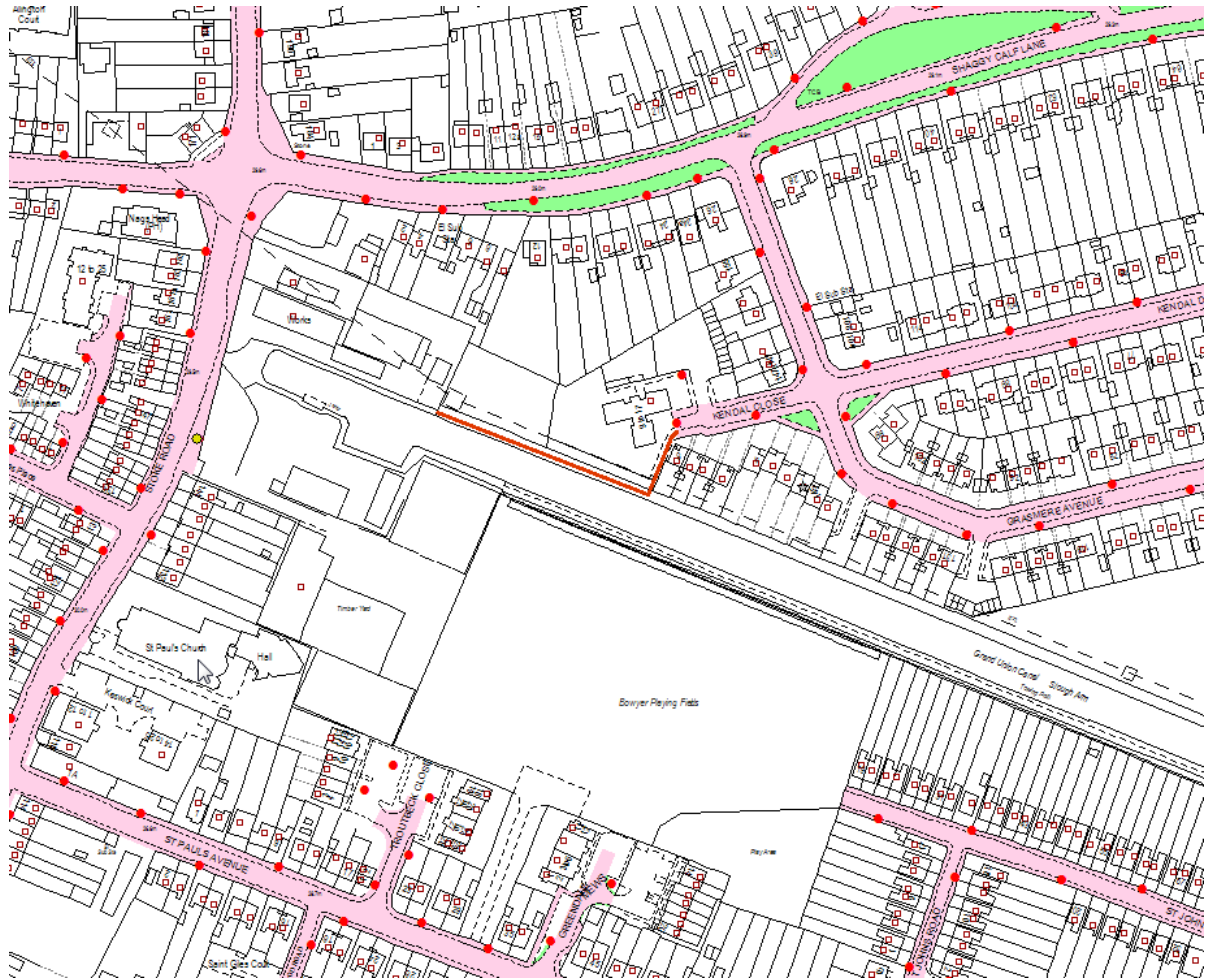
With regard to the other management issues you raise within your site, whilst we appreciate these are a concern; there is no one person to whom they can always be reported due to the variety of incidents (i.e. some of these may require reporting to the police). It will be dependent on the nature of the incident and this will need to be assessed by your facilities company.

As a cycle path we can confirm that the route is for cyclist and pedestrian use only, so you are correct in advising horse riders they cannot advance.

Thank you once again for your commitment to this important local route and I hope this will allow the continuing progression of communication links between all parties involved.

We look forward to your further response.

PATH BETWEEN KENDAL CLOSE AND CANAL BASIN – Route shown in red. Links to privately owned land. Need to consult with CRT to confirm their long term intentions for the basin and what public access it will have.





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GATING –

Birch Grove Cut through from Housing Solutions Flats

LAF members, Ken Wright and Cllr Parmar visited the site on 18th September 2012 along with Cllr Munawar, Jacqui Wheeler and Vinay Vyas. The following photographic evidence was taken.



LOCAL ACCESS FORUM REPORT – 4th OCTOBER 2012 – AGENDA ITEM 6



CYCLING ABOUT SLOUGH

1. PURPOSE OF THE REPORT

Updates on ongoing specific issues and summary of feedback and decisions required on how to proceed.

Location	Description/ Issue	LAF consensus/action	Feedback rec'd	Outcomes
Borough wide	Pavement parking	Letter to police Minutes recommended SBC use new powers TA met with GR Request forwarded	Police response received; not helpful	PPF set up internally by SBC to put together policy and assess problem areas/hierarchy of actions. LSTF bid successful and this request will be implemented by council. Design is being consulted on currently – ending 4th Oct 2012
Buckingham Ave/ Farnham Rd junction	No pedestrian phase on crossing	LAF concerns minuted and emailed to Nick Healey.	Emails from Nick Healey and Viv Vallance	No further comments received from LAF on permanent design.
Shaggy Calf Lane/Wexham Rd Roundabout	Temporary roundabout (to become permanent). Lack of cycling facility into or off of the roundabout.	Various correspondence. HoS Safety Audit report forwarded to members	Permanent design takes into account LAF concerns. SBC asked for any further LAF comments on design on 24 th April 12	Crossing by my Council - Changes to the sequencing of the lights at this crossing are imminent and also introduction of audible bleeper for pedestrians HoS Audit – TE and IH to attend with Auditor – date tba Transport response is that this is not feasible at the current time. Too complex an environment to allow contra flow cycle lane. (see email 13 July 2012)
Heart of Slough	- Crossing by My Council - Brunel Way north side footway - street lighting columns on footway - Audit of scheme from cycling/pedestrian perspective	contra flow cycle lane requested – email to JC (Transport)	Emails from Nick Healey/AD	
Church St to Windsor Rd (High Street)	Difficulties cycling in town centre – especially west end of High Street		Email from Nick Healey	

LOCAL ACCESS FORUM REPORT – 4th OCTOBER 2012 – AGENDA ITEM 8

Primary Way/Footpath 33 Chalvey Borough wide	Staggered barriers obstruct cycle way unnecessarily and cut through kerbing required on Primary way Cycle hire scheme	Minuted	Problems LAF identified were picked up on safety audit	Exceptions report sent and awaiting response of programme of works from developer
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Selected Access & Engagement Evidence

Introduction

Natural England has a selection of evidence that covers the importance of the Natural Environment and the benefits that people get when accessing it. The evidence doesn't cover everything and there are areas that are less certain or open to debate

For example –

We know...

- A lot about where accessible places are (designated land, Open Access Land, Rights of Way etc)
- Not all sections of society access the Natural Environment equally
- There is a relationship between house prices and proximity to greenspace – although this relationship is difficult to quantify.
- Provisioning, supporting and regulating services provided by urban greenspaces are limited and heavily compromised
- Most people visit greenspace close to their own homes – 40% of visits are made within one mile – 66% of visits within two miles & the closer people are to the Natural Environment the more likely they are to visit and engage
- Better health is related to better access to greenspace regardless of other factors

What is currently open to active debate...

- Whether benefits that people get from greenspace are greater where green space is more natural
- the importance of biodiversity in the urban environment to health and well being
- economic value of a quality environment to business and enterprise
- *how* engagement with the Natural Environment leads to behaviour change.

What we don't know...

- The location and distribution of non-designated accessible greenspace
- the extent to which recreation impacts on biodiversity
- the relationship between quality of greenspace and levels of enjoyment
- if green exercise is cost effective at delivering health benefits compared to other interventions

The information above gives a flavour of the kind of evidence we have to show -

- how people use the Natural Environment
- the reasons why they use it
- the benefits individuals get from that use
- the benefits that society gets as a whole

It can all be used to benefit the natural environment through arguing for

- The provision of new natural places
- Improving the management of existing places
- Improving the access to or within natural places for people

Although the evidence may be used to argue specifically for

- addressing inequalities in social / community benefits
- health benefits – both to individuals and to society in terms of health costs
- the mitigation of the effects of climate change mitigation
- other economic reasons such as the increase to house prices close to green places
- to understand how and where people are using places and plan the provision of access to the natural environment accordingly

This evidence includes both our own studies and other peoples work. The main ones are...

- MENE (Monitor of Engagement with the Natural Environment)
 - This tells us this about where, when, how and why people access the natural environment (and much more)
 - <http://www.naturalengland.org.uk/ourwork/research/mene.aspx>
- MEBIE (micro economic benefits of investing in the Natural Environment)
 - This tells us this about the economic benefits that greenspaces can provide to individuals and society
 - <http://neintranettechnical/content/technical/topics/wiki.asp?PG=2890>
- Mapping tools / information – e.g. MAGIC, Nature on the Map
 - This tells us this where certain green places & spaces are and the socio-economic characteristics of areas
 - <http://www.natureonthemap.naturalengland.org.uk/> and <http://magic.defra.gov.uk/>
- Summary of Health evidence relating to greenspace
 - This is a series of fact sheets produced by the People & Access team that tell us about the health benefits to individuals of the natural environment. It comes from a range of different studies



Health&NaturalEnvironment-Evidencebase

- Accessible Natural Greenspace Standards
 - This is based on research around distances people are prepared to travel to access the natural environment
 - Provides information on desirable sizes of and distances from people that natural greenspace can be provided for.
 - Some local studies have been done such as the work Greenspace south west have been involved in <http://www.ginsw.org.uk/>
- National Ecosystems Assessment. This tells us that
 - Urban greenspace provides lots of cultural services
 - Well managed urban greenspace could make a greatly increased contribution to provisioning, regulating and supporting services
 - <http://uknea.unep-wcmc.org/>



UKNEA-Selectedfacts

- Learning in the Natural Environment
 - This reviews the barriers to schools engaging with the Natural Environment.
 - Review of social and economic benefits and barriers
 - <http://publications.naturalengland.org.uk/publication/1321181>

September 2012

Our ref:

Your ref:



Bruce Cutts,
Natural England, Mail Hub
Block B, Whittington
Road, Worcester,
WR5 2LQ

T 07900 608 274
F

Dear LAF Chair

Dedication of Natural England Freehold National Nature Reserves

In November 2011 the Natural England Board decided that all parts of our eligible NNRs and similar holdings should be dedicated for permanent public access unless there are compelling reasons on particular sites not to do so. This gives Natural England a real opportunity to show how seriously we take integration of our various statutory roles, to respond to the clear agenda for improved public engagement with nature, set by the Natural Environment White Paper.

In April 2012, planning for the four-year implementation programme got underway. Within Natural England our NNR staff will be working closely with the Access Team to assess all parts of the NNRs we own or hold on a long lease for potential dedication during this period. The first six-monthly batch of dedication proposals will be ready for approval in September.

The resulting open access rights will run with the land permanently. By default, dedication is for open-air recreation on foot but for each site we will also consider the potential to create higher rights for horse riders and cyclists if appropriate, for example along specific tracks or link routes.

At each NNR there will be detailed discussions involving the site manager, the responsible officer for the SSSI and the local open access lead adviser, to agree proposals that ensure there will be no significant detrimental effect on the key features of the site. Where this requires some kind of special intervention, the discussions will consider the role of tried and tested management techniques which we already use on many sites. These can be supplemented by specific local restrictions if necessary to address known issues.

In each case we will adopt the 'least restrictive' approach that delivers on our statutory responsibilities, is consistent with the approach to dedication agreed by the Board and the primary conservation purpose of NNRs. Non-dedication of eligible NNR land is likely to be exceptional but we will retain the option to recommend this to the Chief Executive if it is the only practicable outcome for nature conservation, public safety or other reasons.

Your input

The case officers will be interested to hear from your LAF of strategic ambitions for higher rights on these sites in line with the criteria set out in annex 1. In addition they will be interested in the wider access context of the NNRs in your area; how they fit into the access network and any ambitions for the enhancement of the network as set out in a ROWIP or other strategic document.

I have included a list in annex 2 of all of the NNRs to be dedicated along with a proposed completion date. If you are a LAF with NNRs falling within your patch, we would be happy to come and meet you and discuss the dedication programme at one of your meetings. Please contact me on the number below and I can put you in contact with the relevant case officer to arrange a time to do this.

Yours

Bruce Cutts
Project Manager

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LAF Annual Reporting Update

To Local Access Forums

As you know, LAFs are asked to complete an annual report proforma. To date these have been collected at the end of October, covering the previous 12 months. We've given this some thought and discussion and in consultation with the regional coordinators and Defra, have now amended the process so that we still receive your reports at the end of October, but now they cover the previous financial year. So in October this year, your reports will be covering the period April '11 to March '12. We hope this gives you more time to collate and compile your report.

This reporting process is vital to the task of understanding the work of LAFs and the issues you are facing. We use this information to help plan our engagement with LAFs and to compile an annual report which we pass to Defra, providing important feedback to Government and Ministers. The annual report is a valuable tool in maintaining interest and awareness of the work of LAFs within Government circles. We also think it provides helpful information to promote and support your work locally.

We are always looking for ways to improve this process. To that end we have begun a modification of the annual report proforma, based on ideas and suggestions from the LAFs themselves. We are currently drafting the new form and look forward to agreeing it's content in time for the 2012/13 reporting cycle. Your Regional Coordinator will be able to keep you posted on progress.

So please can I encourage you to contribute fully to this important process. Currently about 65% complete an annual report, but it would be great if we could get this closer to 100%.

Many thanks

Martin Shaw

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Local Access Forum (LAF) Annual Report Proforma	
* Reporting year	
* Name of LAF	
* Name of LAF secretary	

Review of Current reporting year
Were you successful in meeting the achievements set out in your Annual Report or LAF work programme? Please provide supporting information.
* How many Open Access Restriction cases have you been informed about/involved with?

*** Give up to three examples of advice given by your LAF to section 94 bodies:**

Give up to three examples where you have encountered difficulties; explain what mechanisms could be put in place to alleviate this issue:

Do you have any issues with recruitment of members from particular interest groups? Does this hinder your work in any way?

Comments from appointing authority

Forward Look
What are your priorities for next year (list up to 3)
*What support/training will you need to be able to deliver these priorities?

Do you perceive any barriers to delivering your priorities?

Any other comments

Local Access Forum (LAF) Annual Review Proforma

Reporting year	
Name of LAF	
Name of LAF Chair	
Name of LAF secretary	

Involvement and Representation

What interests does your current membership cover?

What skills, sectors, interest groups, experience are missing?

Have you had any issues recruiting members from particular sectors?

How have you focussed on improving access for all?

Leadership and Participation

Have you developed independent leadership from within the LAF?

Does everyone participate equally in meetings?

Role and Remit

Did your procedures work effectively?

--

Are your resources sufficient for your activity?

--

Give up to 3 examples of where you have encountered difficulties; explain what mechanism could be put in place to alleviate such issues.

--

Give up to 3 examples of advice given by your LAF to section 94 bodies.

--

Open Access Work

How many Restriction Cases have you been consulted on?

--

How many cases have you responded to?

--

Detail any informal involvement with Open Access Restriction cases.

--

Teamwork and Consensus

Have you had conflict and how did you handle it?

--

How have you mastered the skill of decision making by consensus?

--



Partnership and Progress

Do you work well with the access authority? If not why not?

Have you established a clear role for the LAF in the local area?

Were you successful in meeting the achievements set out in your work programme (please provide supporting information)?

Have you achieved something else?

Profile and Direction

Is your LAF independent, respected and trusted?

Do you have close relationships with the planning authorities?

Has anything changed over the last year?

What changes / barriers can you see ahead?

--

What are your priorities for the year ahead (list up to 3)?

--

What support or training do you need to deliver your priorities?

--

Final comments from Appointing Authority

--

Final comments from LAF Chair

--